

## **Minutes of YBF Committee Meeting held 18 July 2017 at West Offices**

**Attendance:** G.Collett(Chair) (GC) J Bibby (JB), D Boyle (DB), J Brogden, R Healey (RH), D Merrett (DM), B.Nye

**Apologies** received from: T J Hart, Rosie Baker (RB), Gail Shuttleworth

**1. Minutes of meeting held on May 9<sup>th</sup>:** These were not yet available, so approval was deferred to the next meeting.

### **2. Matters arising:**

DM reported that he had paid our £15 donation to CBT. On affiliation to Bus Users UK, he said that their website was no longer set up for affiliations, only for individual supporters, so he had asked them how we could progress this.

### **3. Access Group: Progress and Forward Program**

JB reported that Eleanor Tew (ET) was prime mover, but had received little support, though other groups were working on similar lines re minibus services. A scoping study - which included a few general questions on access to buses - was underway. It was agreed that JB with RB and ET would produce an interim report for the Committee by the end of August. This would include a summary of work to date, the results of the survey and proposals for future work to meet the JRF timetable.

**4. Parish/Town Councils Liaison:** RH said he was still pursuing this and looking at further involvement of other resident groups with a view to identifying and recruiting “bus champions” as well as providing input to parish newsletters/websites. Some targeting would be essential to identify where bus needs were to be prioritised, possibly by creating a spreadsheet – though York Council information seemed not up-to-date.

DB reported on Rawcliffe PC’s Bus Sub-Committee and taxi scheme changes. She would send GC a link to the PC’s webpage and would also chase up their subscription renewal.

**5.Membership/Finance:** DM reported membership increased slightly to 20, a number of organisations yet to submit. He would chase up renewals from Bishopthorpe PC and YOPA. Bank account stands at £2029.50 (includes £1700 bus grant)

Current funds comprise £81.27 assets; £46.95 cash; £391 liabilities.

Report Accepted – nem con

**6.Fundraising and JRF Grant Commitments:** Discussion focussed on promotion, advertising and social events to attract new members and raise funds. GC advised his involvement in keeping the website up to date with relevant contributions from others in YBF. It was noted that a final report was due with JRF by November. This would need to cover the operation of the Forum and the Access Group’s work.

**7. Publicity:** Agreed JB & DM to liaise on use of Facebook. GC would continue to run the Forum’s Twitter account. It was agreed to proceed with production of an A5 flyer and a smaller (credit card size) version, as well as a pull-up banner for events. JB agreed to draft these and to circulate them for approval. Emphasis was put on the need to take account of the value for visually impaired people. JB referred to YBF potential involvement with the YOPA 50+ Event, especially opportunities for an advert in the programme. DM supported this on basis of half-page at £60 (print run 4000 approx) – agreed. It was also agreed to request an entry in the Information Fair programme at a cost of £5. JB would use his landline number, together with DM’s email address for contact purposes. JB to draft both documents and send to GC and DM for approval.

**8. Newsletter:** Agreed all to consider this, its format, content and frequency. As an interim measure, it was agreed that DM's email to members re further meetings could be expanded into a twice yearly bulletin.

**9. Campaigning:** Location of bus stops, distance between them and their paucity was noted by RH, e.g Copmanthorpe. All to investigate other examples. JB suggested linking anti Ring Road dualling with need to grow bus network. Also safety of bus passengers crossing major roads (eg recent A64 example). The potential for YBF to attend QBP meetings was agreed – GC to progress.

**10. Forward Meetings Programme:** speakers for future meetings were accepted as follows: September – Julian Ridge (Bus User Survey) DM reported that he had bumped into Julian and Andrew Bradley, and Andrew had offered to additionally attend the September meeting to talk about Future bus strategy in York. Agreed - DM to confirm back to AB. November meeting – GC to invite Keith McNally (Chair of QBP).  
AGM would be April 2018

**11. Any other business:** It was noted that First York fares had increased (in some cases by 25%) on July 5<sup>th</sup>. Fares information was suggested as a topic for future meetings

The meeting closed at 19.10

Signed...*Graham Collett*.....YBF Chair

Minutes: E&OE RH/GC/DM 090817